



Jeanine Guilbeault-Leite <jeanine.guilbeaultleite@stonybrook.edu>

RE: University of Macau

1 message

Markiewicz, Heather <Heather.Markiewicz@stonybrookmedicine.edu>
To: "Guilbeault-Leite, Jeanine" <Jeanine.GuilbeaultLeite@stonybrook.edu>

Tue, Apr 15, 2014 at 9:30 AM

Dear Jeanine,

We have finalized the Memorandum of Understanding between SBU and the University of Macau. The University of Macau has signed their portion, and we are now ready to obtain the signatures on our end. Please let me know how to proceed.

A handwritten signature in black ink that reads "Dr. Mark Seddler". To the left of the signature is a small, stylized drawing of a tree or plant.

Thank you

Heather Markiewicz

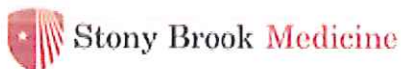
Administrative Assistant to

Kenneth R. Shroyer, MD, PhD

Department of Pathology, BST 9 -140

Stony Brook, New York 11794-8691

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**From:** Jeanine Guilbeault-Leite [mailto:jeanine.guilbeaultleite@stonybrook.edu]**Sent:** Tuesday, March 18, 2014 6:42 PM**To:** Heather Markiewicz**Cc:** Mezzanotte, Aida**Subject:** Fwd: University of Macau

Dear Heather,

Attached is the SBU Memorandum of Understanding template approved by the SBU legal council.

Once an agreement is finalized, the appropriate signatures for both institutions/universities are obtained.

At Stony Brook University, Memorandums of Understanding and other proposed appendices are signed by the SBU President, Provost and Vice Provost for Global Affairs. When ready, I can submit for SBU signatures.

Let me know if you have any other questions.

Best,

Jeanine Guilbeault

Stony Brook University

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----- Forwarded message -----

From: **Markiewicz, Heather** <Heather.Markiewicz@stonybrookmedicine.edu>

Date: Tue, Mar 18, 2014 at 9:15 AM

Subject: University of Macau

To: "Mezzanotte, Aida" <Aida.Mezzanotte@stonybrook.edu>

Good Morning Aida,

4/24/2014

Stony Brook University Mail - RE: University of Macau

I am the new Administrative Assistant to Dr. Kenneth Shroyer. I would like to follow up on the Memorandum of Understanding between Macau University of Science and Technology and Stony Brook University Hospital. Please let me know what we need to do to acquire a signature for the attached document.

Thank you,

Heather Markiewicz

Administrative Assistant
Department of Pathology
BST/L9/Rm 140

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