

Memorandum

To: Samuel L. Stanley Jr., M.D., President

Via: Dennis N. Assanis, Ph.D., Provost and Senior Vice President for Academic Affairs

From: William Arens, Ph.D., Vice Provost and Dean, Global Affairs

Subject: Università Degli Studi Di Palermo, Palermo, Italy

Date: September 11, 2013

Attached are three copies of the Appendix to the Agreement of Cooperation with Università Degli Studi Di Palermo which is expected to principle provider of students to our Intensive English Center.

As such, I recommend these agreements be approved and signed by you and the President. Please return to the International Academic Programs and Services office at you earliest convenience.