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Dear Mariam,

Please find enclosed the Annex for the Summer & Fall 2013 Program signed by Professor Moo Hwan Kim, our Vice President of Planning, and Professor Jin Soo Lee, Head of Creative IT Engineering. I would greatly appreciate it if you could have Professor William Arens sign these copies and return one set to us to be kept in our file.

Thank you for all your cooperation and efforts in making this Annex possible.

Sincerely,

Director, International Relations