

Memorandum

To: Samuel Stanley, Jr. M.D., President

VIA: Dennis N. Assanis, Ph.D., Provost

From: William Arens, Ph.D., Vice Provost and Dean, Global Affairs

Subject: Kogakuin University

Date: March 25, 2013

Attached are two copies of a Memorandum of Understanding with Kogakuin University, Japan.

I request that you review these documents and if approved, please sign, forward to the Office of the President for Dr. Stanley's signature and return to this office.

While it is unlikely that we will be able to facilitate student exchanges, Kogakuin University will be interested in sending students to SBU's Intensive English Center and International Summer School as tuition paying students.