

# *Memorandum*

To: Samuel Stanley, Jr. M.D., President

VIA: Dennis N. Assanis, Ph.D., Provost and Senior Vice President for Academic Affairs

From: Imin Kao, Ph.D., Interim Dean, International Academic Office

Subject: Jilin University, China

Date: November 12, 2014

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Included are two copies of Memorandum of Understanding and two copies of Student Exchange Renewal Agreements with Jilin University, China.

We request that you review these documents and if approved, please sign and forward to the Office of the President for Dr. Stanley's signature and return to this office.

The resigning of this agreement will promote international opportunities for all SBU students in China.