

Memorandum

To: Samuel Stanley, Jr. M.D., President

VIA: Dennis N. Assanis, Ph.D., Provost



From: William Arens, Ph.D., Vice Provost and Dean, Global Affairs

Subject: Gunma University, Japan

Date: July 10, 2013

Attached are four copies of Memorandum of Understanding and Student Exchange Appendix with Gunma University, Japan.

We request that you review these documents and if approved, please sign and forward to the Office of the President for Dr. Stanley's signature and return to this office.

The signing of this agreement will increase enrollment in the Intensive English Center.