

APPENDIX
to the
AGREEMENT OF COOPERATION
between
THE STATE UNIVERSITY OF NEW YORK AT STONY BROOK
and
ST. PETERSBURG STATE UNIVERSITY
ST. PETERSBURG,
THE RUSSIAN FEDERATION

STUDENT EXCHANGE PROTOCOL

For the realization of this Protocol the following definitions are established:

Home University – the University that is the main institute of learning for the exchange students and where they pursue their degree program, this institution conducts selection of prospective exchange students within this Protocol.

Host University – the University that receives the exchange students within this Protocol on the terms and conditions described below.

In accordance with Section II of the Agreement of Cooperation, this Protocol hereby establishes the following mechanisms, terms and conditions designed to encourage and facilitate the exchange of students:

1. Students are to be exchanged for one full academic year or for one semester.
2. The number of students to be exchanged each year shall be determined by mutual consent of the Parties no later than April 1 of the preceding academic year. The Parties agree to achieve full reciprocity for the student exchange within three years. This balance may be achieved by an exchange of an equal number of students or in other appropriate way by mutual consent of the Parties.
3. Initial selection of students will take place at the Home University; however, the Host University reserves the right to deny admission to any student not meeting its general admission criteria.
4. Student applications should be received at the Host University no later than March 15 at Stony Brook University and May 1 at St. Petersburg University for fall admissions and October 15 at Stony Brook University and November 1 at St. Petersburg University for spring admissions.
5. Each Host University shall assist incoming students in arranging accommodation.
6. The Host University shall waive tuition costs. Admitted students shall be responsible for housing and meal, transportation and other normal and mandatory costs at the Host University, except the tuition fee.

7. Exchange students shall be required to enroll in the mandatory Stony Brook insurance program and shall be responsible for all deductible costs related to health care services.
8. Students must be enrolled in a full-time course load at the Host University for the duration of the program and in accordance with the student's Home University degree program.
9. Students shall choose the courses at the Host University as follows:
 - 9.1 at Stony Brook University - from the full range of courses available at Stony Brook, provided they satisfy course prerequisites;
 - 9.2 at St. Petersburg University – from the list of courses available to exchange students arriving at St. Petersburg State University.
10. Students who participate in the exchange program shall comply with all rules and regulations of the Host University, including relevant academic standing and conduct requirements.
11. Students who participate in the exchange program will not be degree candidates at the Host University.
12. At the end of a student's program overseas, the Host University shall send to the Home University an official record of coursework completed at the Host University.
13. Students who participate in the exchange program shall be awarded grades and credit in accordance with the academic policies and regulations of the Host University. The Home University shall award grades and credit to its students for the academic work completed during the exchange period in accordance with its own academic policies, rules and regulations. Neither university shall be liable for the acts of the other or for the acts of students participating in this exchange.
14. The Host University shall assist incoming students to obtain visas and other documents required for entry to the host country. Exchange students shall provide a guarantee that they have financial resources sufficient to meet all expenses, if this is required by rules and regulations of the country of the Host University.
15. This Protocol shall be in effect for the same period as the Agreement of Cooperation.
16. The parties may introduce changes and additions to the Protocol by means of mutually agreed upon additional written clauses.

17. For matters not covered in the Protocol, the universities shall consult the Agreement on Cooperation.

For St. Petersburg State University



Konstantin K. Khudoley
Vice Rector for International Affairs

Date 09.04.10

**For State University of New York
at Stony Brook**

William E. Arens
Dean, International Academic Programs

Date