



EXCHANGE PROTOCOL BETWEEN KYOTO SANGYO UNIVERSITY
AND THE STATE UNIVERSITY OF NEW YORK AT STONY BROOK

1. Each year the State University of New York at Stony Brook (SUNYSB) and Kyoto Sangyo University (KSU) agree to seek the nomination of graduate and undergraduate students for enrollment at the counterpart institution. Nomination may be for a summer program or an academic year.
2. The host or receiving institution will consider these applications in accordance with its standard practice for the admission of exchange students. A student nominee may be excluded from participation in programs with restricted enrollment or if the host institution considers the nominee to have insufficient academic preparation.
3. Each institution will establish designated dates for receipt of nominations of students to facilitate the admission process. Students will be expected to arrive at the campus on the date designated for international students, usually one week prior to the beginning of the semester.
4. Each exchange student must satisfy language proficiency at a level that the host institution requires. The KSU students nominated for the exchange will be required to submit scores on the Test of English as Foreign Language (TOEFL). The KSU students who score less than 550 will be assigned to ESL courses normally offered by the Intensive English Center ((IEC). The KSU Students who successfully complete an appropriate IEC program and are academically eligible may pursue one or more credit bearing courses in their fields of interest at SUNYSB, provided that such admission has been granted by the international admissions advisor of SUNYSB and the IEC Director. KSU understands that most SUNYSB students will not have command of the Japanese language and that such students will be assigned to the *ad hoc* Japanese tutorial classes offered by KSU. The SUNYSB students who have fully sufficient language proficiency and academic eligibility may pursue one or more credit bearing courses in their fields of interest at KSU, provided that admission has been granted by the Dean of the Faculty that offers the courses and the Director of the Center for International Programs.



5. SUNYSB and KSU will endeavor to exchange at least one student during one academic year, with the understanding that such endeavor may not always be successful. Both universities will continue to promote the exchange program in the spirit of cooperation.
6. Visiting exchange students will pay tuition to their respective home institution. Since tuition waivers will be given on a strictly reciprocal basis at both institutions, the institution that sends more exchange students in a semester will pay the counterpart institution the amount of tuition as required for the balance. Students attending the host institution are responsible for payment of room and board charges, instruction materials, personal expenses, and transportation costs. Each university will, on an annual basis, provide the other university with an estimate of these expenses.
7. Exchange students must carry comprehensive health insurance valid in the host country. The host institution will assist exchanges students in obtaining coverage as necessary.
8. Exchange students will have all of the rights and privileges enjoyed by other students on campus. These students will be subject to the rules and regulations of the host institution and must comply with international exchange and other legal requirements of the host country.
9. SUNYSB and KSU will respectively provide appropriate assistance and support serves to visiting exchanges students. Housing arrangements will be provided for exchange students on campus, provided that applications are to be received sufficiently far in advance to reserve accommodations.
10. Each university shall designate an office for general program administration. Officers will be in regular contact with one another, especially regarding the exchange details.
11. This exchange protocol will remain in force for four (4) years through March 31, 2003. During the year of 2003 the program will be reviewed by the offices in charge.



THE STATE UNIVERSITY OF
NEW YORK AT STONY BROOK

KYOTO SANGYO UNIVERSITY

Shirley Strum Kenny

Shirley Strum Kenny, President

Masanori Nitta

Masanori Nitta, President

4/22/99

Date

March 17, 1999

Date

Lawrence B. Martin

Lawrence B. Martin
Dean of the Graduate School and Director of
International Programs

S. Ray Mori

S. Ray Mori
Director of the Center for International
Programs

April 12, 1999

Date

March 17, 1999

Date

THE STATE UNIVERSITY OF NEW YORK

Peter A. Thomas

Peter A. Thomas
Office of Campus Liaison System Administration

5 May 99

Date