



STUDENT EXCHANGE APPENDIX
to the
MEMORANDUM OF UNDERSTANDING
between
STATE UNIVERSITY OF NEW YORK AT STONY BROOK
and
BEIJING LANGUAGE AND CULTURE UNIVERSITY

In accordance with Section II of the Memorandum of Understanding between the State University of New York at Stony Brook (hereinafter SBU) and Beijing Language and Culture University (hereinafter BLCU), the following mechanisms designed to encourage and facilitate the exchange of undergraduate students are hereby established:

1. Students are to be exchanged for one full academic year or for one semester. Each academic year, the exchange numbers for each institution shall be four (4) students studying for one academic year, or eight (8) students studying for one semester.
2. The number of students to be exchanged each year shall be determined by mutual consent no later than February 1 of the preceding academic year. SBU and BLCU agree to achieve for full reciprocity for the student exchange within five years. This balance may be achieved by an exchange of an equal number of students or other academic exchanges.
3. Study Abroad Conditions
 - I) In the event that there is an imbalance in the number of students wishing to exchange, the parties may agree to establish a Study Abroad program additional to the above student exchange program for students from the home institution to study at the host institution.
 - II) Students enrolled in such a Study Abroad program will be subject to all of the exchange conditions listed within this Appendix with the exception of tuition waivers.
 - III) Study Abroad students may incur a specified fee as agreed to by the institutions.
 - IV) Payment of fees for Study Abroad students undertaking studies at the host institution will be in accordance with the fee collection procedures of the host institution.
4. Initial selection of students will take place at the home institution; however, the host institution reserves the right to deny admission to any student not meeting its general admission criteria as

follows:

Entry requirements of BLCU shall be listed in Annex A of this Appendix.

Entry requirements of SBU shall be listed in Annex A of this Appendix.

5. Student application should be received at SBU no later than March 15 for fall admissions and October 15 for spring admissions. Student application should be received at BLCU no later than May 20 for fall admissions and November 15 for spring admissions.
6. Each host institution shall assist incoming students in arranging accommodation. Students shall be responsible for their own housing and meal costs.
7. Students shall be responsible for tuition and university fees. Where reciprocity exists, the host institution shall waive tuition for incoming students. If the home institution intends to send a special group of students to the host institution, a separate agreement may be signed and the tuition fee to be paid to the host institution shall be determined on a case by case basis.
8. Students shall be required to enroll in the mandatory insurance program of the host institution and shall be responsible for all deductible costs related to health care services.
9. Students must be enrolled in a full-time course load at the host institution for the duration of the program and in accordance with the student's degree program.
10. Students shall be free to choose courses from the full range of courses available to exchange students at the host institution, provided they satisfy course prerequisites and if required, departmental consent. In the event of an epidemic or other force majeure situation, the host institution may offer online or hybrid courses.
11. Students shall comply with all rules and regulations of the host institution, including relevant academic standing and conduct requirements.
12. Students who participate in the exchange program will not be degree candidates at the host institution.
13. At the end of a student's program overseas, the host institution shall send to the home institution an official record of coursework completed at the host institution on the request of the student. The home institution is responsible for granting credits for courses taken towards the student's degree at the home institution in accordance with its own academic policies and regulations. It will be the responsibility of each student to obtain necessary approval from his or her college or department for courses taken at the host institution.

14. Each institution shall assess the academic work completed at the other institution and shall award credit to its students in accordance with its own academic policies and regulations. Neither institution shall be liable for the acts of the other or for the acts of students participating in this exchange.
15. The host institution shall assist incoming students to obtain visas and other documents required for entry to the host country. To comply with host country regulations, exchange students shall be required to provide a guarantee that they have financial resources sufficient to meet all expenses.
16. Both universities agree to assign specific coordinators to take charge of implementing the terms agreed in this Appendix, attached hereto as Annex B, and agree to communicate regularly regarding the goals and progress of the exchange program.
17. This Appendix shall be in effect for the same period as the Memorandum of Understanding and may be adjusted in writing upon mutual agreement of the two parties. For matters not covered in Appendix, the universities shall consult their Memorandum of Understanding.

The following parties have executed this Appendix as of the dates set forth below.

For the State University of New York at Stony
Brook



Jun Liu, Ph.D.
Vice President/Vice Provost for Global Affairs

Date: 8/27/2020

For Beijing Language and Culture University



Prof. ZHANG Baojun
Vice President

Date: 9/27/2020

Annex A Entry Requirements

BLCU entry requirements:

1. SBU students shall be registered at SBU and shall have finished their first-year study at SBU;
2. Unless agreed otherwise for specific groups, SBU students shall hold a valid non-Chinese passport; any SBU students whose parents or either parent is of Chinese nationality must provide evidence of non-residency in the Mainland of China for more than 2 years in the last 4 years (the entry and exit records on the passport shall prevail);
3. No Chinese language proficiency is needed for SBU students to be registered in the College of Advanced Chinese Training;
4. SBU student shall provide HSK 5 or above upon application to be registered in programs with Chinese students.

SBU entry requirements:

1. IBT TOEFL (80) or IELTS scores (6.5) is required to be considered for admission to SBU.
2. BLCU students shall have a minimum cumulative GPA of 3.0 on a 4.0 grade scale.
3. BLCU students shall not be American citizens or U.S. Green Card holders.
4. SBU's Health Science programs are not open to exchange students.

Annex B Contact Information

Student Mobility Operation Contact

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