

**MEMORANDUM OF UNDERSTANDING  
BETWEEN  
THE UNITED STATES INTERNATIONAL UNIVERSITY, KENYA  
AND  
THE STATE UNIVERSITY OF NEW YORK AT STONY BROOK**

This agreement is made by and between the United States International University, Kenya ("USIU"), a corporation organized and existing under the laws of the nation of Kenya, Africa, and the State University of New York, a corporation organized and existing under the laws of the State of New York with its principal office located at University Plaza, Albany, New York, 12246, for and on behalf of SUNY at Stony Brook ("University").

WHEREAS, the University and USIU desire to associate for the purpose of identifying and selecting highly qualified Kenyan students for graduate and undergraduate study at the Stony Brook campus, starting in the year 2004;

WHEREAS, the University has and shall continue to have full responsibility for planning and executing the academic program in each educational discipline, including programming, administration, curriculum content, faculty appointments, faculty administration and the requirements for matriculation, promotion and graduation;

WHEREAS, USIU has and shall continue to have unique access to schools, students and testing methodologies in Kenya;

NOW, THEREFORE, it is agreed that:

1. The University authorizes USIU to identify and nominate for admission to its educational programs those students in Kenya who have demonstrated significant academic ability in various disciplines.
2. The nomination, selection and admission schedule for prospective applicants shall be as follows:

<b>Procedures</b>	<b>Date</b>
Identification and Application	1 Jan – 20 March
Pre-screening, Test, and Interview	21 March – 15 April
Offer Letter	15 April – 1 May
Visa Application	1 May – 31 August
Academic Semester begins	September

3. USIU agrees to:

a. Promote the University's academic programs through the internet, regional newspapers, seminars and personal contacts with key educational institutions throughout Kenya.

b. Assist qualified applicants interested in attending the University, by, for example, helping those students to complete the application forms and collecting all documents required by the University.

c. Pre-screen each applicant by, for example, conducting pre-selection tests as appropriate. The pre-selection tests shall be designed and consistent with the criteria required by the University.

d. Ensure that each applicant achieves a minimal TOEFL (Test of English as a Foreign Language) score of 550 on the paper-based test or a minimum of 213 on the computer version, and is proficient in English.

e. Advise each applicant about the costs of tuition, living expenses and enrollment in the mandatory SUNY insurance program.

f. Assist the applicants with visa applications, as required.

4. The University agrees to:

a. Provide USIU with support and documentation for University advertising and promotion purposes.

b. Conduct the final application review and selection process, including interviews, in accordance with its normal and customary admission standards. The University shall promptly advise USIU of the outcome of each application.

c. Reserve Leakey Fellowship stipends and/or scholarships for qualified matriculants and, where exchange reciprocity exists, waive tuition charges.

d. Assist applicants admitted to the University to obtain an appropriate visa to enter the United States. (Pursuant to U.S. Immigration regulations, nominees who plan to obtain F-1 or J-1 student status must submit an affidavit of financial support, providing proof of financial ability to cover the costs of tuition, fees and living expenses for the duration of the program of study).

5. For purposes of notification:

To the University:

Prof. William Arens  
Dean, International Academic Programs  
Stony Brook University

E-5340 Melville Library  
Stony Brook, New York 1794-3397  
Telephone: 631-632-7030  
Facsimile: 631-632-6544

To USIU:

Prof. Frieda A. Brown  
Vice Chancellor, USIU

Telephone:  
Facsimile:

6. This agreement shall be effective for a period of one year from the date of signature, and may be amended, modified or renewed by mutual written agreement. Either party may terminate the agreement by written notice submitted at least ninety (90) days before the next academic semester. Termination of this agreement shall not affect students already admitted to the University.

IN WITNESS WHEREOF, the parties hereto have executed this Memorandum of Understanding as of the dates set forth below:

For the United States International  
University

For the State University of New York  
at Stony Brook

\_\_\_\_\_  
Prof Frieda A. Brown    Date  
Vice Chancellor

\_\_\_\_\_  
Prof. William Arens    Date  
Dean, International Academic Programs

*Shirley Strum Kenny* 6/17/04  
Shirley Strum Kenny    Date  
President